

Nomination Form
Sherwood High School PTSA

Nominations are being sought for the 2007-2008 PTSA Executive Board. Elections for the 2007-2008 PTSA Executive Board will be held at the May 15th PTSA Meeting. The deadline for the nomination form is May 1st but nominations from the floor are allowed at the May 15th PTSA Meeting.

Listed below is a short view of each officer's duties. For more information, please contact Lisa Rosenthal.

President: preside at all meetings and coordinate the work of officers and committees.

First Vice President: shall act as an aide to the president and shall in their designated order perform the duties of the president in the absence or inability of that officer to serve.

Fourth Vice President: shall assist president and first vice president and shall perform other duties as assigned.

Recording Secretary: shall record the minutes of all meetings of the PTSA meetings.

Treasurer: prepare budget, maintain checkbook and prepare financial reports.

Corresponding Secretary: recording secretary's backup and shall perform other duties as assigned.

PLEASE SUBMIT NOMINATION VIA MAIL, TELEPHONE OR E-MAIL to:

Lisa Rosenthal
18209 Mehrens Terrace
Olney, Maryland 20832
301-924-8616
e-mail: lrosenthal@srqpe.com

Please note that nominee phone numbers are needed, so that candidates may be contacted to accept nominations.

President: _____, Phone # _____

First President: _____, Phone # _____

Fourth President: _____, Phone # _____

Treasurer: _____, Phone # _____

Recording Secretary: _____, Phone # _____

Corresponding Secretary: _____, Phone # _____