


Very Important: Do Not Lose! Calendar These Dates! Post Somewhere Prominent!


Class of 2011 - Yearbook Survival Guide


for Students and Parents


 All **Senior Portraits** must be taken by **October 15, 2010** if you want to be included in the yearbook. You should receive an appointment time in the mail to be photographed by Lifetouch Studios at Sherwood this summer and fall. You may also go to their studios in Baltimore by appointment only. Males must sit for tuxedo poses and females must sit for drape poses. By contract, the Sherwood yearbook can not accept official portrait photos from any other sources. There is a basic Lifetouch sitting fee charge of \$25 (six tuxedo or drape shots). There are additional packages for poses with different outfits which cost extra. If you do not receive an appointment time in the mail, if you need to change your time, or you need any additional information, call them at **1-800-445-1189** or visit their website at **<http://prestigeportraits.com>**.


Photography dates at Sherwood are: **June 7-9**, **August 18-20**, **October 6-8**, and **March 17** (cap/gown)

A few weeks after being photographed, you will receive your proofs in the mail. If you wish to choose your yearbook pose, you will have to do so by **November 1** or it will be chosen for you by the yearbook staff. If you are photographed after this date, you will not be able to choose the pose. All other issues dealing with senior photos should be directed to Lifetouch directly at 1-800-445-1189.


 **Remember When?** Traditionally in the Sherwood yearbook, there is a portion of the senior class section devoted to memories that are unique to each graduating class such as things that have changed over the last four years or funny things that happened at class events, etc. If you want to contribute to this list, you must email your memories to **sherwoodyearbook@yahoo.com** by **November 1** with the term "Remember When" in the subject title area.

 **Order your yearbook early** to save money! Online sales from the publisher will be available starting in October at **www.yearbookforever.com**. Buy early, the price goes up as the year goes on and we may run out. Only a certain amount are ordered each year based on pre-sales.

 The **Senior Class Picture** will be taken as a part of the Senior Breakfast which is preliminarily set for **Wednesday, October 13**. Order forms will be distributed in a class or homeroom prior to that date. The picture must be paid for and ordered at the time the picture is taken, money will not be collected later.

 Friends and Family **Senior Salutation Ads**** (see separate sheet) and Business Ads are currently being taken. We will fill up space on a first paid basis as we have limited space available. All ads are in color and are due back no later than **Wednesday, October 27**. We may fill pages early so do not wait until the last day. Ad space may be purchased after the 27th if there is room however additional late fees will be charged. Groups of friends or other organized groups such as sports teams and clubs are encouraged to combine funds and purchase larger ads. Photos will be delivered back once the yearbook has been distributed. If you wish the ad to remain a secret, you must mark so on the form and we will try our best to not let your surprise be known. **ONLINE OPTION:** submit photo, text, and payment for your ad online at **www.yearbookforever.com** but please contact us in mid November to make sure your ad was received and processed. **APPOINTMENT OPTION:** The yearbook staff may hold an ad workshop in mid-October to work with parents on ad creation. If you are interested in this opportunity, please RSVP by October 1 to **sherwoodyearbook@yahoo.com**. We will send out more specific information to the interested families.

** If you send us original non-digital baby photos, please make a duplicate for our use as we cannot guarantee return of your pictures. We will try our best but sometimes things can get lost in production.

 **More Questions?** Call the yearbook office at **(301) 924-3255** and leave a message or send an email to the adviser at **Lori_Leonard@mcpsmd.org** or **sherwoodyearbook@yahoo.com** or check the school website **www.sherwoodhs.org** and follow the links to the yearbook section.